

Tetbury & District U3A
Minutes of Committee Meeting held 8th June 2026

Present: Martin Doidge (MD), Chris Gibson (CG), Caroline Hose (CH), David Smith (DS),
Maggie Smith (MS), David Walker (DW), Mark Janaway (MJ), Liz Taylor (LT)

1. Apologies

- Julia Walter, Richard Mattick
- Jamie Dalrymple-Hamilton has resigned with immediate effect, due to conflicts on his time.

2. Minutes of Last Meeting

- Approved

3. Matters Arising

- To be discussed under the relevant agenda items

4. Membership

- There are 12 new members since the last Committee Meeting. The Current Membership is 454 plus 3 link members
- The Hare and Hounds Hotel has now been suggested as an alternative venue for the Christmas Lunch on December 1st. It was agreed that this venue would be preferable, subject to written confirmation of the date and agreement on a maximum price of £30 per head for two courses, including service. Confirmation to be sought by end week so that the Goods Shed Booking can be cancelled.

Action: CG

5. IT/Website

- Web-site usage reduced a little in May - possibly due to the sunny weather.
- The potential value of Ability Net for old people is being assessed.
- Potential Value of Group Calendar for all U3A meeting to be investigated

Action: DS

Action: DS

6. Finance

- Finances remain in good health with very little to report
- Bank Charges on the Social Account cannot be removed. After discussion, it was agreed, that the charges would continue to be paid for the time-being, but that the implications for closure of the social account would be assessed with a view to closing this account after the AGM

Action: MD, DW.

- Fees incurred by those paying by cheque will continue to be absorbed.
- The draft 2026/27 budget was reviewed. It was agreed that the Membership Fee would not be increased.

7. Groups

- There have been no new Groups started since the last meeting.
- 22 Group Leaders/Deputies have accepted the invitation to the Group Leader event on July 7th
- Two Group Leaders have asked for information to be amended on the web-site following the recent request to check the accuracy of the Web-site information for their group.

8. Speakers

- Julia has submitted a list of programme speakers with costs and date for 2027, and The Goods Shed has been booked for the dates requested.
- Two Committee Members are needed at the door to meet and greet members as they arrive for the Monthly Meeting. A more pro-active welcome worked well at the last meeting and this needs to continue. The Door Posters stating 'U3A event - No Access to toilets' worked very well and will continue to be used while meetings are ongoing.

9. Publicity

- Posters have been published and issued.
- The final draft Publicity Leaflet was approved subject to changing the photographs so that the photo of coffee drinking was on the front page. Printing to be organised.
- Once printed, distribution to be organised.

Action: MJ/MD

Action: MJ

- Speakers leaflets for 2027 to be the same background colour as those for 2026.
- The text of web-site survey was approved, but the distribution will be delayed until Q3/4 2026
- The use of Social Media was discussed. It was agreed that some help would be needed with respect to set-up. *Post Meeting Note: Liz Taylor has found out that Alan Greenway set up and manages the Lions Facebook Page. He leads the Men in Sheds initiative and would be useful source of information.*

Action: MD and Others?

10. Policies

- All approved policies now on the web-site
- Draft of Equality, Diversity and Inclusion Policy was reviewed and finalised with minor amendments. Once finalised this will be uploaded onto the web-site **Action: MD, DS**
- A draft of the Safeguarding Policy will be reviewed next meeting. **Action: MD**
- A note to ensure that all members are aware that the full set of Policies are available on the website will be included in the 'Invitation to renew membership' email later this year. **Action: MS, MD**
- The Group Leader Guidelines will be refreshed to include new information on Policies and provide a link on how to find them **Action: CH**

11. Any Other Business

- First Aid Training to be deferred to Q3/Q4.
- Bowls Group Corporate Day Information to be circulated to Group Leaders **Action: CH**

Date for Next Meeting: Potential dates for late August/Early September to be circulated **Action: MD**