Tetbury & District U3A
Minutes of Committee Meeting held 2nd February 2026

Present: Martin Doidge (MD), Jamie Dalrymple Hamilton (JDH), Chris Gibson (CG),Caroline Hose (CH), Mark Janaway (MJ), Richard Mattick (RM), David Smith (DS),Maggie Smith (MS), Julia Walter (JW), Liz Taylor (LT)

1. **Apologies**
    - None
    - JDH explained that he is currently unable to take on the role of Groups Co-ordinator due to unforeseen family issues. He hopes that these will resolve by early Summer, but will continue as Groups Co-ordinator in the meantime.
2. **Minutes of Last Meeting**
    - Approved
3. **Matters Arising**
    - To be discussed under relevant Agenda Item.
4. **Membership**
    - Current Membership - 431 plus two link members
5. **Finance**
    - Pickleball venue funding has transferred.
    - Monthly Finance Statement was circulated prior to the meeting. It indicates that the branch will break even in this financial year. No queries were raised.
    - Banking fees are under discussion with Lloyds Bank. No bank charges have been made on the main account, but £4.25 per month is being charged to the Community Account. Cheques are being charged at 42p per cheque on both accounts. Clairification needed. **Action: MD**
6. **Groups**
    - Groups have been submitting articles for the monthly newsletter. More are always appreciated.
    - The web-site indicates that Group 2 Wine Tasting is still active but it has stopped. Clarification to be sought from Robin Voyce. **Action: CH**
7. **Speakers**
    - RM has kindly agreed to stand in for JW when needed.
    - Goods Shed dates for 2026 are all confirmed, and dates for 2027 will be confirmed as soon as possible.
    - JW is currently working on the 2027 programme and will provide an update at the next meeting. **Action: JW**
    - A contract has been signed for the Goods Shed for 2026 - cost £110 per meeting.
    - An overall budget of £200.00 per speaker was agreed.
    - CS and MS would be grateful if as many Committee Members as possible could arrive early at the Goods Shed Meetings to assist with set-up and with the Meet & Greet clicker management when needed.
8. **Publicity**
    - Poster to advertise March Speaker to be prepared. **Action: MJ/DS**
    - MJ to write short article in Newsletter to encourage members based in outlying villages etc to take responsibility for leaflet distribution and management in appropriate shops, halls etc in their area. **Action: MJ**
    - MJ has drafted a Members survey on website usage. Feedback requested. **Action: All**
    - MJ has also drafted a proposed DL size general information leaflet for prospective members. Feedback required. **Action: All**

9. **IT/Website**
    - Reports reviewed. General footfall has increased.
    - Beacon training courses are available. Please contact DS if interested. **Action: All**
    - Group leaders to be offered Beacon email addresses. **Action: DS**
    - Committee Members to contact DS if they want @tetbury U3A.org email addresses **Action: All**

10. **Policies**
    - All policies yet to be reviewed to be finalised as the first priority in 2026.

- Once finalised, volunteers will be needed to help with review of the policies that remain, as listed by MD in the most recent report.
- Status to be updated at next Committee Meeting. **Action: MD**

11. Any Other Business

- It was agreed that Group Leader events and Open Days would continue on a biannual basis for the foreseeable future but that the coffee mornings for new members would not continue.
- A group Leader Meeting will be organised for July 26 at Mia Famiglia with the opportunity to play boules. Groups Leader numbers and confirmation of a suitable date needed. **Action: CH/MD**
- It was agreed that the cost of the Christmas Party is becoming prohibitive and an alternative event is needed - possibly an informal gathering at the Goods Shed. An outline proposal to be prepared for discussion at the next meeting. **Action: MS**